



Ebook:

How to request the **EASY 3D**[®] Protocol

HOW TO ACCESS

Visit the
EASY 3D®
website:

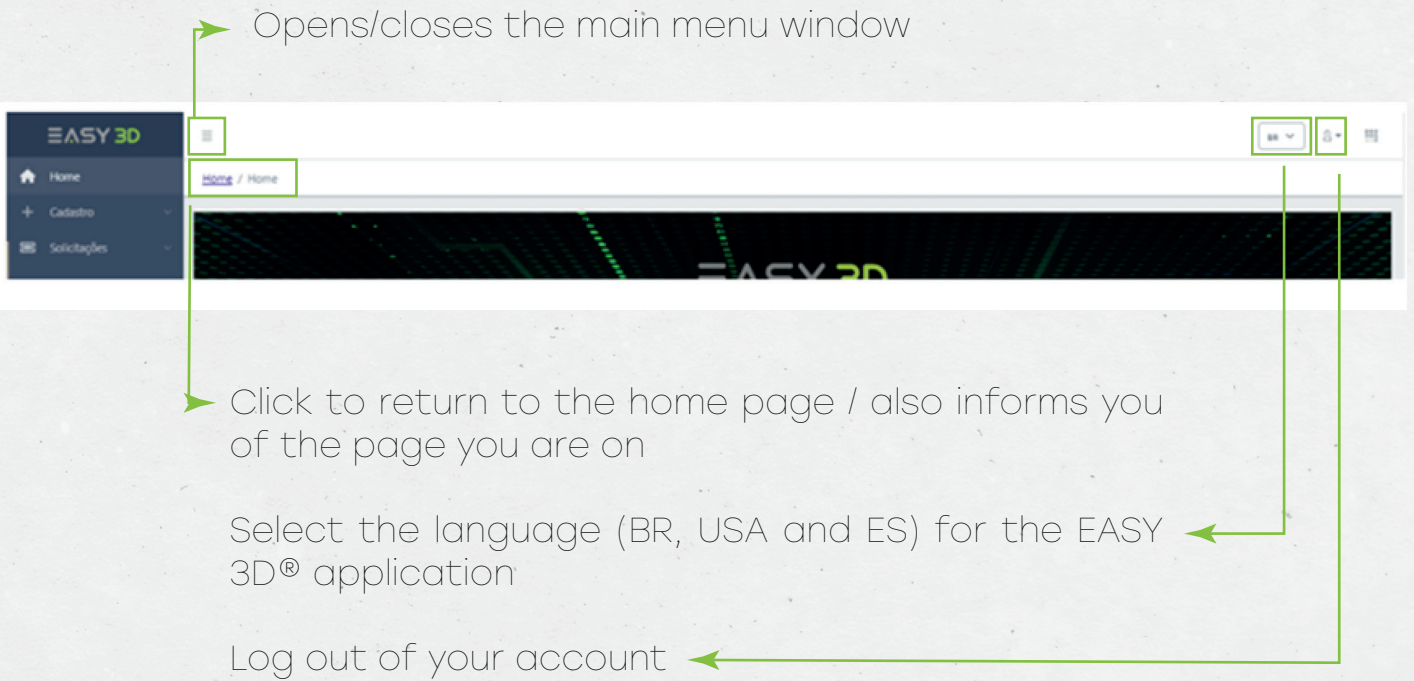
easy3d.com.br

In the top click
on **login**

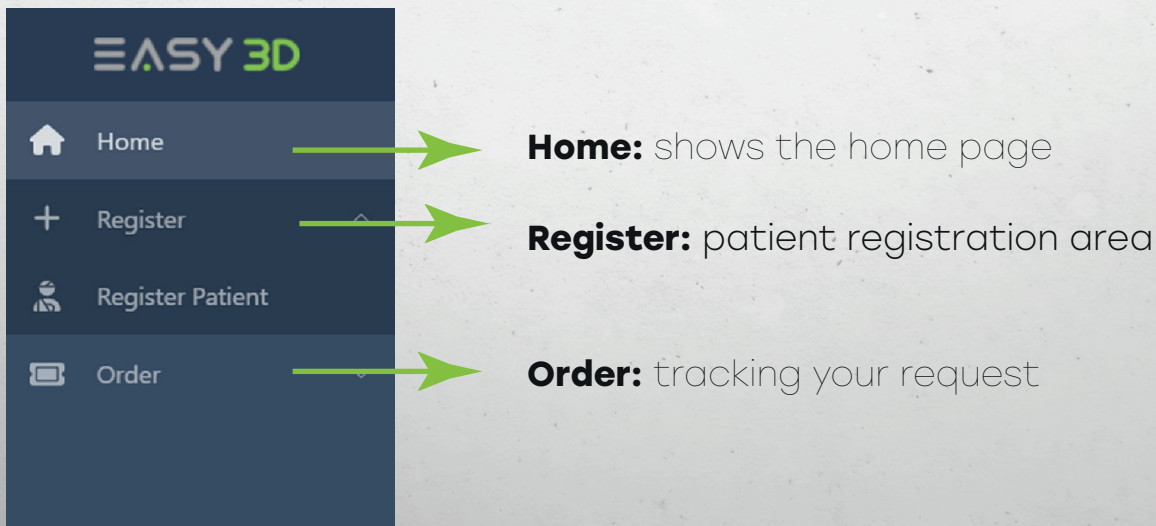


DESCRIPTION OF OPTIONS

On the home page you will find:

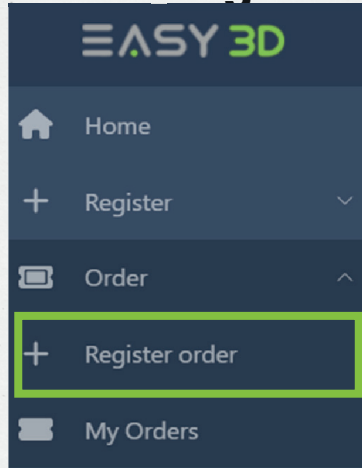


In the side menu, you can see the options "Home", "Register" and "Order"

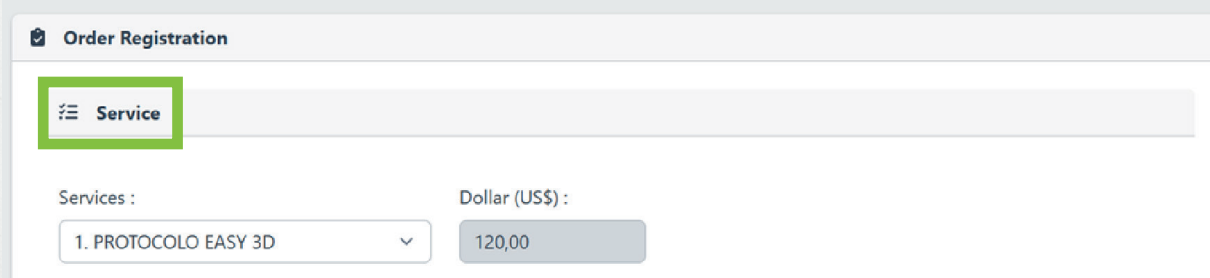


OPENING AN ORDER

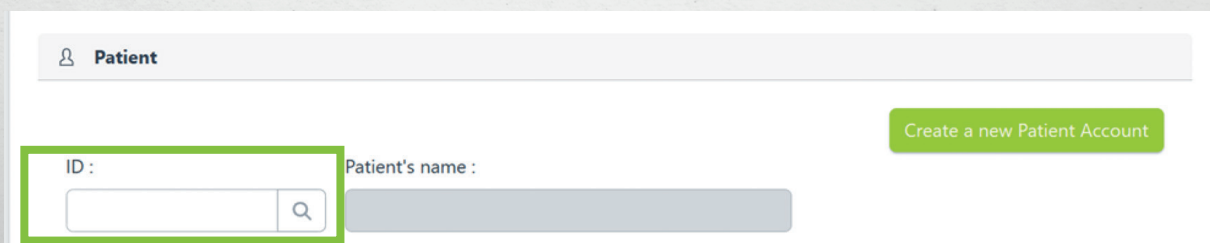
In the **Requests menu**, click on **Register Requests**.



In the **Register order** tab, select the type of service you want

A screenshot of the 'Order Registration' screen in the EASY 3D app. The title 'Order Registration' is at the top left. Below it is a 'Service' dropdown menu, which is highlighted with a green box. Underneath, there are two fields: 'Services :' with a dropdown menu showing '1. PROTOCOLO EASY 3D', and 'Dollar (US\$) :' with a text input field containing '120,00'.

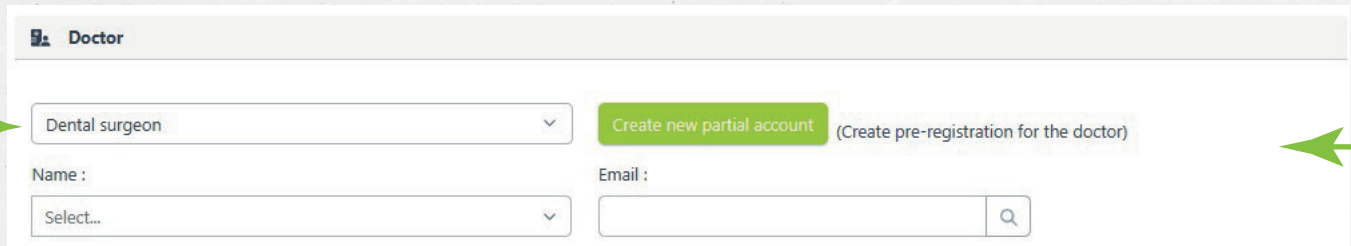
In the Patient section, enter the patient's information or enter the foreign ID number and click on the magnifying glass next to it to perform a search and fill in the data automatically

A screenshot of the 'Patient' section in the EASY 3D app. The title 'Patient' is at the top left. On the right side, there is a green button labeled 'Create a new Patient Account'. Below the title, there are two input fields: 'ID :' and 'Patient's name :'. The 'ID :' field is highlighted with a green box, and a magnifying glass icon is visible to its right.

If the patient is not registered, enter the data in the blank fields and click on **Create a new Patient Account**

OPENING AN ORDER

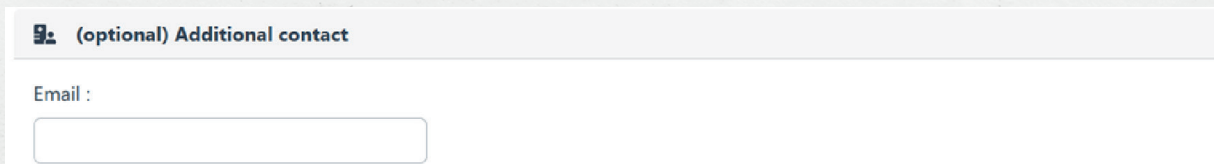
In the **Clinic or Dentist** section, search for the name of the registered professional.



The screenshot shows a form titled "Doctor" with a search icon. Below the title is a dropdown menu with "Dental surgeon" selected. To the right of the dropdown is a green button labeled "Create new partial account" with the text "(Create pre-registration for the doctor)" next to it. Below these are two input fields: "Name:" with a dropdown menu showing "Select..." and "Email:" with a text input field and a search icon.

If you can't find it, pre-register by entering your name and e-mail address to proceed with your request.

Additional e-mails:



The screenshot shows a form titled "(optional) Additional contact" with a search icon. Below the title is an "Email:" label and an empty text input field.

IMPORTANT:

CLINIC: It is mandatory to select the doctor responsible for the request.

DOCTOR: It is not necessary to select your own name.

OPENING AN ORDER

In **Files**, insert the images into the corresponding file. In the **Dicom** option, insert the Zip file of the images.

The screenshot shows a web interface titled "Files" with several upload areas:

- Extraoral photo (front) (20 MB): Drag and drop the file here, or click to select file
- Extraoral photo (smile) (20 MB): Drag and drop the file here, or click to select file
- Extraoral photo (right profile) (20 MB): Drag and drop the file here, or click to select file
- Intraoral photos (front) (20 MB): Drag and drop the file here, or click to select file
- Intraoral photos (right side) (20 MB): Drag and drop the file here, or click to select file
- Intraoral photos (left side) (20 MB): Drag and drop the file here, or click to select file
- Occlusal photos (superior) (20 MB): Drag and drop the file here, or click to select file
- Occlusal photos (inferior) (20 MB): Drag and drop the file here, or click to select file

Below these is a "Dicom (.zip) (2 GB)" section with a search bar containing "Procurar..." and "Nenhum arquivo selecionado." Below that is a "WeTransfer" section with a checkbox "Send files via WeTransfer" and the text "Use this field for larger files".

If the files are larger than the established limits, you can send them via WeTransfer. To proceed with the request, click on "Send files via WeTransfer," then go to the website **wetransfer.com**, upload the files, and send them directly to **contato@easy3d.com.br**. In the **description**, write all the relevant information about the request. After verifying that all information is entered, click on Create Request to finalize.

ORDER STATUS

In the **Status** section, each color/sign indicates which stage your order is at.

Status

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Green: the request is complete

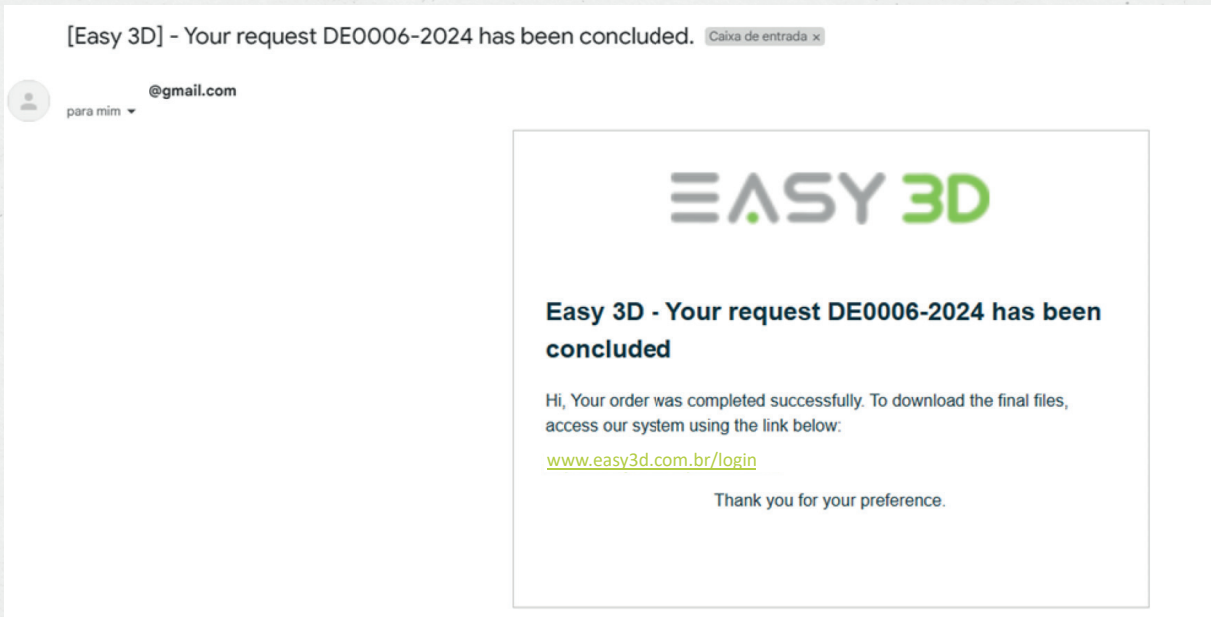
Yellow: the application is in progress

Red: the order is pending

X: the order is canceled

DOWNLOAD RESULTS

When we have completed your analysis, you will receive an e-mail notification.



Access the portal and download your results

My orders							
	Created	↑↓	Status	Record	Patient	Related to	Country
Se ▾	Select... ▾	Select ▾					Select... ▾
●	February 28, 2024 09:59:48		Concluído	DE0003-2024	paciente teste	CLIENTE TESTES espanhol	México Show

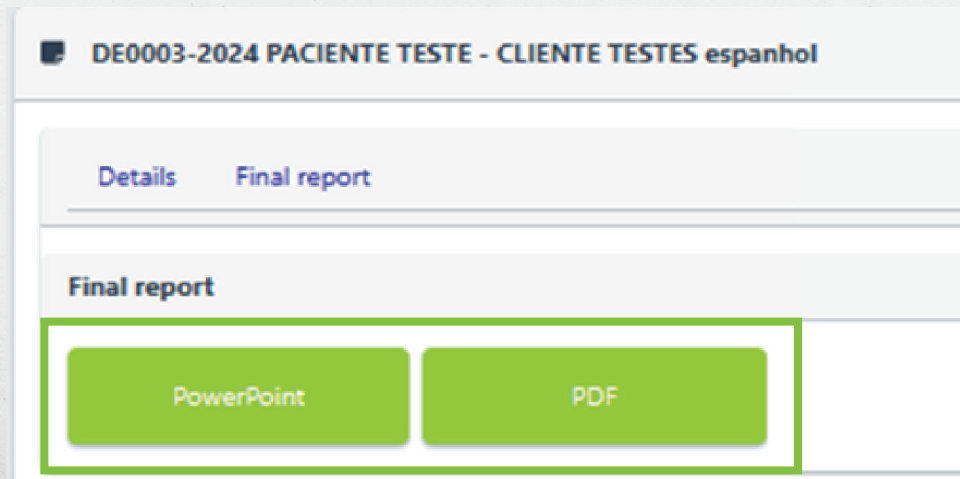
Click the **Show** button

DOWNLOAD RESULTS

You will be redirected to this screen:



Click on **Final Report** and then on the buttons corresponding to the files you want to download



That's it!

Now you have the
EASY 3D[®] Protocol



If you have any questions, don't hesitate to contact us via WhatsApp at **+ 55 (61)99417-2443** or by e-mail at **contato@easy3d.com.br**